



HEADQUARTERS MONTANA WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
P.O. Box 1887  
Great Falls, Montana 59403-1887

14 March 2020

MEMORANDUM FOR ALL MEMBERS OF MONTANA WING

FROM: MTWG/CC

SUBJECT: Suspension of Activities as a Result of COVID-19 Coronavirus

1. Concerning the COVID-19 coronavirus the President of the United States has declared a national emergency and the Governor of Montana has declared a state emergency and Civil Air Patrol's National Commander has said "The guidance issued by the CDC and by state governments provide no-nonsense precautions. I urge you to use these reputable sources of guidance in conjunction with the new CAP Gatherings Risk Assessment tool and CAP's overall safety risk management processes. Please use all of this information to make wise, informed decisions about meetings and events."

2. Two steps to protect yourself and your family that both federal and state health agencies recommend are to avoid close contact with people who are sick and to put distance between yourself and other people if COVID-19 is spreading in your community.

3. Yesterday Montana reported its first four confirmed cases of COVID-19 within the state. These cases involved persons in Gallatin, Yellowstone, Silver Bow, and Lewis and Clark Counties. The principal cities in those four counties are Bozeman and Belgrade, Billings, Butte, and Helena, and Montana Wing has squadrons in all those cities.

4. I conclude that COVID-19 is present in at least four of Montana's major communities. Experience across most of the northern hemisphere implies that COVID-19's spread in Montana is only just beginning.

5. Therefore, in order to help protect all members of Montana Wing from COVID-19 coronavirus, I am issuing the following orders to suspend or limit the scope of Montana Wing's activities and events for the indefinite future until rescinded by the wing commander.

a. All in person squadron meetings and activities are suspended.

b. All in person meetings and wing activities are suspended, except those specifically exempted by the wing commander.

(1) The RMR/DO&IC meeting scheduled for next weekend may be attended at the individual discretion of the three Montana Wing senior members now planning to attend.

(2) The wing Compliance Inspection will be held as scheduled on 2-4 April. Individual senior members who were requested to be present at wing headquarters during that period shall make an individual decision whether to be present. There will be no consequences or repercussions for those electing not to be present.

(3) Whether or not to hold the wing conference in Great Falls on 2 May and the encampment at Ft. Harrison during the summer will be decided in forthcoming weeks.

(4) All real world missions assigned or requested by AFRCC, CAP NOC, and/or Montana DES and accepted by a Montana Wing Incident Commander shall be executed in the normal manner using standard procedures. Both senior members and cadets may participate. There will be no consequences or repercussions for anyone electing not to participate.

(5) The Wing Administrator shall continue to perform her normal duties unless otherwise directed by the Wing Financial Analyst.

c. Units are encouraged to conduct as much of their regular business as possible by conference calls or electronic meetings or other means not requiring in person contact.

d. All cadet flying activities, including cadet orientation flights, cadet flight training, proficiency and transport, are suspended.

e. All normal senior member flying activities, including training, checkrides, proficiency and transportation, are authorized.

6. Requirements in CAPR 60-1, paragraph 4.3, for cadet meetings and activities have already been suspended by national headquarters. Please see the attached interim change letter for further information.

7. These suspensions and limitations on various activities are for your protection. If you escape this virus, I am happy for you and your family. If you fall victim to this virus, I wish you a speedy and complete recovery and urge you to stay away from your fellow members of Montana Wing until you are completely recovered. Please take care of yourself and your family.

A handwritten signature in black ink, reading "C Warren Vest". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

C WARREN VEST, Colonel, CAP  
Commander

Attachment: Coronavirus ICL 20-02 to CAPR 60-1

cc: RMR/CC, MTWG/WFA, MTWG/WA



OFFICE OF THE NATIONAL COMMANDER  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

ICL 20-02  
13 March 2020

MEMORANDUM FOR ALL CAP UNIT COMMANDERS

FROM: CAP/CC

SUBJECT: Interim Change Letter – CAPR 60-1, *Cadet Program Management*

1. To allow local leaders maximum flexibility during the current health emergency, and to help protect our most important resource - our members - CAPR 60-1, paragraph 4.3 (Cadet Activities) is temporarily suspended.
2. That section establishes requirements for weekly cadet squadron meetings, monthly “Saturday” activities, and wing cadet activities once per quarter.
3. All requirements in section 4.3 are hereby temporarily suspended until further notice. We intend to reinstate section 4.3 when the Coronavirus risk subsides.
4. Commanders should explore the possibility of streaming cadet program curricula in lieu of meetings and encourage cadets to continue in their on-line testing.
5. Please monitor the CAP home page, [GoCivilAirPatrol.com](http://GoCivilAirPatrol.com), for CAP’s latest guidance related to the Coronavirus and follow the guidance of your local public health officials.

A handwritten signature in black ink that reads "Mark E. Smith". The signature is written in a cursive, flowing style.

MARK E. SMITH  
Major General, CAP  
Commander